

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

Fire Investigator NFPA 1033 2009 Edition



Requirements:

1. Prerequisite - candidate shall be at least 18 years of age and shall be one or more of the following:
 - Firefighter II certified or
 - P.O.S.T. certified or
 - A local or state fire marshal whose job description includes fire investigation.
2. Completed application form and fee of \$225 is covered.
3. Candidate will be required to complete eight or more of the skill stations as determined by the evaluator.
4. Equipment needed by the candidate is significant and is listed independently on each of the twenty-nine skill stations.
5. Candidate is also responsible for providing and wearing OSHA and NFPA compliant Personal Protective Gear.

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 1

FIRE GROUND SECURITY

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.1

Skill: Secure the fire ground, given marking devices, sufficient personnel, and special tools and equipment, so that unauthorized persons can recognize the perimeters of the investigative scene and are kept from the restricted areas and all evidence or potential evidence is protected from damage or destruction

Job performance: Secure the general area of origin to protect potential evidence and limit access. (* indicates critical skill)

Equipment/conditions: Fire scene, fire line tape or similar, signs, assistant.

Competencies:

1. *Locate general area of origin
2. Isolate with ribbon or similar, area of origin and potential evidence
3. Post signs or guard if necessary

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 2

EXTERIOR SURVEY

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.2

Skill: Conduct an exterior survey, given standard equipment and tools, so that evidence is preserved, fire damage is interpreted, hazards are identified to avoid injuries, accessibility to the property is determined, and all potential means of ingress and egress are discovered.

Job performance: Conduct a 360 degree exterior survey of scene. Identify potential evidence, entry and egress points, and fire damage patterns. Indicate on a photo log where exterior photos would be taken, if any. (* indicates critical skill)

Equipment / conditions: Fire scene, note pad, photo log.

Competencies:

1. Complete a 360 degree survey.
2. Enter on log where photos would be taken
3. Isolate and mark potential evidence, if found.
4. Note ingress and egress points.
5. *Note any safety hazards, including gas, electric, unsafe structure, etc.
6. Document observations

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 3

INTERIOR SURVEY

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.3

Skill: Conduct an interior survey, given standard equipment and tools, so that areas of potential evidentiary value requiring further examination are identified and preserved, the evidentiary value of contents is determined, and hazards are identified in order to avoid injuries.

Job performance: Conduct 360 degree interior survey. Identify and mark potential items of evidence. Note ingress and egress points and observe patterns, damage and hazards. Note what photos will need to be taken. (* indicates critical skill)

Equipment / conditions: Fire scene, note pad, photo log

Competencies:

1. Perform 360 degree survey.
2. Indicate on photo log where photos would be taken, if necessary.
3. Locate and mark potential evidence.
4. Observe /note entry and exit points.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 4

INTERPRET BURN PATTERNS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.4

Skill: Interpret burn patterns, given standard equipment and tools and some structural or content remains, so that each individual pattern is evaluated with respect to the burning characteristics of the material involved.

Job performance: Examine fire scene, documenting burn and damage patterns.
(* indicates critical skill)

Equipment / conditions: Fire scene, suppression briefing, necessary lighting, note pad

Competencies:

1. Obtain fire suppression briefing.
2. ***Observe and document burn patterns.**
3. Observe and document different fire effect such as melting and smoke

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 5

CORRELATE BURN PATTERNS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.5

Skill: Correlate burn patterns, given standard equipment and tools and some structural or content remains, so that fire development is determined, methods and effects of suppression are evaluated, false origin area patterns are recognized, and all areas of origin are correctly identified

Job performance: Using all visible fire effects and patterns, relate the patterns to each other and the scene to determine the path of fire development. Locate possible area(s) of origin. (* indicates critical skill)

Equipment / conditions: Fire scene, necessary lighting, note or sketch pad.

Competencies:

1. Using burn patterns and effects, note or sketch scene.
2. Interpret burn patterns as to movement and intensity
3. ***Indicate path of fire development.**
4. ***Identify area(s) of origin.**
5. Document via notes or sketch.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 6 EXAMINE DEBRIS – COLLECT EVIDENCE

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.6

Skill: Examine and remove fire debris, given standard equipment and tools so that all debris is checked for fire cause evidence, potential ignition source(s) is identified, and evidence is preserved without investigator-inflicted damage or contamination.

Job performance: While wearing appropriate protective clothing, dig out area of origin that contains ignition source and possible items of evidence. (* indicates critical skill)

Equipment / conditions: Fire scene, tools, lighting, assistant if necessary.

Competencies:

1. Systematically remove fire debris.
2. Identify and protect items of evidence.
3. ***Identify and protect area of origin.**
4. Indicate possible ignition source Indicate possible ignition source

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 7

RECONSTRUCT AREA OF ORIGIN

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.7

Skill: Reconstruct the area of origin, given standard and, if needed, special equipment and tools as well as sufficient personnel, so that all protected areas and burn patterns are identified and correlated to contents or structural remains, items potentially critical to cause determination and photo documentation are returned to their pre-fire location, and the area(s) or point(s) of origin is discovered.

Job performance: Identify, via protected areas or other patterns, the locations of room contents. Return contents to pre-fire location. (* indicates critical skill)

Equipment / conditions: Fire scene, tools, contents of fire scene, assistant, note pad, photo log

Competencies:

1. ***Replace contents and reconstruct scene.**
2. Document scene with photo log, sketch, or notes.
3. Indicate point(s) of origin.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 8

BUILDING SYSTEMS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.8

Skill: Inspect the performance of building systems, including detection, suppression, HVAC, utilities, and building compartmentation, given standard and special equipment and tools, so that a determination can be made as to the need for expert resources, an operating system's impact on fire growth and spread is considered in identifying origin area, defeated and/or failed systems are identified, and the system's potential as a fire cause is recognized.

Job performance: Post fire, candidate will locate and inspect building utilities, including HVAC and detection/suppression systems, if any. Determine which expert resources, if any, might be needed to further evaluate the systems. Evaluate role of HVAC, etc. in fire's origin or growth and travel. (* indicates critical skill)

Equipment / conditions: Fire scene, lighting, necessary tools and note pad.

Competencies:

1. Locate utilities, HVAC, etc.
2. Inspect systems.
3. ***Evaluate all systems as to potential effect on fire origin.**
4. Evaluate all systems as to potential effect on fire growth / travel.
5. Note which, if any, experts will be needed for further evaluation.
6. Document any systems that failed or were defeated/tampered with.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 9

EFFECTS OF EXPLOSIONS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.2.9

Skill: Discriminate the effects of explosions from other types of damage, given standard equipment and tools, so that an explosion is identified and its evidence is preserved.

Job performance: Describe type of explosion and compare effects of explosion to other types of damage. (* indicates critical skill).

Equipment / conditions: Photos or video of explosion scene and brief synopsis.

Competencies:

1. Identify type of explosion (back-draft, fuel gas, bomb, etc.)
2. Identify characteristics of explosion including debris field, etc.
3. ***Verbalize evidence protection procedures.**
4. Document findings.
5. Evaluate scene as to potential origin.
6. Evaluate scene as to potential cause.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 10

DIAGRAM SCENE

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.3.1

Skill: Diagram the scene, given standard tools and equipment, so that the scene is accurately represented and evidence, pertinent contents, significant patterns, and area(s) or point(s) or origin are identified.

Job performance: Measure and rough sketch the fire scene, including at least one item of evidence, pertinent contents, major burn pattern(s) and area(s) of origin.
(* indicates critical skill)

Equipment / conditions: Fire scene, note pad, measuring devices, assistant.

Competencies:

1. Diagram includes dimensions of scene.
2. Diagram includes relative locations of windows and doors.
3. Diagram includes at least one item of evidence.
4. Diagram includes pertinent contents.
5. ***Diagram shows important burn patterns.**
6. Diagram indicates area(s) of origin.
7. ***Diagram has a legend including name, date, scene location, directional arrow (north).**

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 11

PHOTOGRAPHICALLY DOCUMENT SCENE

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.3.2

Skill: Photographically document the scene, given standard tools and equipment, so that the scene is accurately depicted and the photographs support scene findings.

Job performance: Photograph exterior an interior scene and provide photo log.
(* indicates critical skill)

Equipment / conditions: Fire scene, camera and flash, note pad and measuring devices if necessary.

Competencies:

1. Photograph exterior from all necessary angles and distances.
2. Photograph interior from all necessary angles overall.
3. ***Photograph pertinent patterns and evidence.**
4. Use size references with photos if necessary.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 12

INVESTIGATIVE NOTES

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.3.2

Skill: Construct investigative notes, given a fire scene, available documents (e.g., pre-fire plans and inspection reports), and interview information, so that the notes are accurate, provide further documentation of the scene, and represent complete documentation of the scene findings.

Job performance: Review provided documents as well as those generated at the scene by the candidate. Identify conflicting information and determine what, if any, further investigation is needed. (* indicates critical skill)

Equipment / conditions: Given supplemental investigative documents.

Competencies:

1. Review additional documents for completeness and accuracy.
2. Identify conflicting information.
3. Determine need for follow-up.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 13

MANAGING VICTIMS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.4.1

Skill: Utilize proper procedures for managing victims and fatalities, given a protocol and appropriate personnel, so that all evidence is discovered and preserved and the protocol procedures are followed.

Job performance: Candidate will preserve evidence discovered at a fatal fire scene and cooperate with law enforcement and medical examiner staff. (* **indicates critical skill**).

Equipment / conditions: Fire scene and/or photos.

Competencies:

1. Using materials provided, note possible evidence.
2. ***Demonstrate or verbalize collection/preservation/protection methods for evidence, including clothing of victim.**
3. Note evidence on rough sketch, including position of body.
4. Indicate on photo log what photos would be taken.
5. Verbalize areas of overlap and cooperation with other investigative agencies

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 14, 15, & 16 LOCATE, COLLECT, PACKAGE EVIDENCE

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.4.2, 4.4.3, 4.4.4

Skill: Locate, collect, and package evidence, given standard or special tools and equipment and evidence collection materials, so that evidence is identified, preserved, collected, and packaged to avoid contamination and investigator-inflicted damage and the chain of custody is established.

Select evidence for analysis given all information from the investigation, so that items for analysis support specific investigation needs.

Maintain a chain of custody, given standard investigative tools, marking tools, and evidence tags or logs, so that written documentation exists for each piece of evidence and evidence is secured.

Job performance: Collect and properly package several different types of evidence, maintaining chain of custody and avoiding contamination. (* indicates critical skill)

Equipment / conditions: Fire scene, evidence collection supplies

Competencies:

1. Identify evidence to be collected.
2. ***Collect using proper technique.**
3. Take samples adequate for the type of analysis desired.
4. ***Package properly including good seal on container.**
5. Label evidence container with proper information.
6. Proper use of evidence tape.
7. ***Verbalize maintenance of chain of custody.**
8. Document collection of evidence in field notes.
9. Verbalize type of testing desired on collected evidence.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 17

EVIDENCE DISPOSAL

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.4.1

Skill: Dispose of evidence, given jurisdictional or agency regulations and file information, so that the disposal is timely, safely conducted, and in compliance with jurisdictional or agency requirements.

Job performance: Dispose of evidence in a timely and safe manner and document disposal. (* indicates critical skill)

Equipment / conditions: Given incident information, evidence.

Competencies:

1. Review case information provided.
2. Identify evidence that is subject to disposal.
3. Verbalize disposal method and proper documentation

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 18

INTERVIEW PLAN

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.5.1

Skill: Develop an interview plan, given no special tools or equipment, so that the plan reflects a strategy to further determine the fire cause and affix responsibility and includes a relevant questioning strategy for each individual to be interviewed that promotes the efficient use of the investigator's time.

Job performance: Develop two different interview plans to assist in the determination of the cause of the fire and development of suspects. (* **indicates critical skill**)

Equipment / conditions: Given incident information, scene exam notes, notepad

Competencies:

1. Review notes and provided documents.
2. Request additional information as needed.
3. ***Develop questions relevant to case file.**
4. Provide at least 2 interview strategies

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 19

CONDUCT INTERVIEWS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.5.2

Skill: Conduct interviews, given incident information, so that pertinent information is obtained, follow-up questions are asked, responses to all questions are elicited, and the response to each question is documented accurately.

Job performance: Conduct a witness interview. During the interview, the witness will put forth enough information to become the suspect. (* indicates critical skill)

Equipment / conditions: Given an interview room and setting, witness/suspect, file information, forms, note pad.

Competencies:

1. Identify witness.
2. *Establish rapport.
3. *Ask relevant questions.
4. Develop follow-up questions relative to answers.
5. Document interview.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 20

EVALUATE INTERVIEWS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.5.3

Skill: Evaluate interview information, given interview transcripts or notes and incident data, so that all interview data is individually analyzed and correlated with all other interviews, corroborative and conflictive information is documented, and new leads are developed.

Job performance: Study file notes and interview notes to determine if information contains conflicts. Develop new investigative leads if necessary.
(* indicates critical skill)

Equipment / conditions: Given incident information, transcripts or notes of interviews, note pad.

Competencies:

1. Read and compare file notes and interview notes.
2. Note discrepancies and evaluate need for new information.
3. Develop new questions / leads.
4. Document new leads

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 21 & 22

GATHER REPORTS/RECORDS AND EVALUATE FILE

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.6.1 and 4.6.2

Skill: Gather reports and records, given no special tools, equipment, or materials, so that all gathered documents are applicable to the investigation, complete, and authentic; the chain of custody is maintained; and the material is admissible in a legal proceeding.

Evaluate the investigative file, given all available file information, so that areas for further investigation are identified, the relationship between gathered documents and information is interpreted, and corroborative evidence and information discrepancies are discovered.

Job performance: Assemble reports, notes and records so all documents are appropriate to investigation, complete and authentic and chain of custody is maintained. Determine need for expert resources. (* indicates critical skill)

Equipment / conditions: Given several different reports, records and notes of a fire investigation file.

Competencies:

1. Assemble and evaluate documents
2. Filter out unnecessary documents.
3. Request additional documentation if needed.
4. Document need for expert witnesses to assist in determining cause or responsibility

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 23

COORDINATE EXPERT RESOURCES

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.6.3

Skill: Coordinate expert resources, given the investigative file, reports, and documents, so that the expert's competencies are matched to the specific investigation needs, financial expenditures are justified, and utilization clearly furthers the investigative goals of determining cause or affixing responsibility

Job performance: Candidate will evaluate needs of fire scene in terms of expert resources. (* indicates critical skill)

Equipment / conditions: Fire scene or reports.

Competencies:

1. Review fire scene or provided materials.
2. Evaluate and verbalize need for expert resources.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 24 & 25

ESTABLISH MOTIVE AND FORMULATE OPINION

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.6.4 & 4.6.5

Skill: Establish evidence as to motive and/or opportunity, given an incendiary fire, so that the evidence is supported by documentation and meets the evidentiary requirements of the jurisdiction.

Formulate an opinion of the person(s) and/or product(s) responsible for the fire, given all investigative findings, so that the opinion regarding responsibility for a fire is supported by the records, reports, documents, and evidence.

Job performance: Through the use of gathered notes, interviews, scene exam and corroborating evidence, the candidate will form an opinion as to motive and the person and/or product responsible for the fire. (* indicates critical skill

Equipment / conditions: Given a completed file and evidence log.

Competencies:

1. Review provided materials.
2. Determine the motive or opportunity of the incendiary fire.
3. List supporting documents or evidence for determination of motive.
4. ***Formulate an opinion as to the person and/or product responsible.**
5. ***List supporting documents or evidence to support opinion.**

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 26

PREPARE WRITTEN REPORT

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.7.1

Skill: Prepare a written investigation report given investigative findings, documentation, and a specific audience, so that the report accurately reflects the investigative findings is concise, expresses the investigator's opinion, and meets the needs or requirements of the intended audience(s).

Job performance: Write a preliminary investigation report that includes an opinion as to the cause of the fire. (* **indicates critical skill**)

Equipment / conditions: Given investigative findings, documentation, forms, note pad.

Competencies:

1. Review reports, findings.
2. Complete a comprehensive written report.
3. ***Include scene findings in report.**
4. ***Include pertinent facts from interviews in report.**
5. Report is concise.
6. Report is legible.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 27

EXPRESS FINDINGS VERBALLY

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.7.2

Skill: Express investigative findings verbally, given investigative findings, notes, a time allotment, and a specific audience, so that the information is accurate, the presentation is completed within the allotted time, and the presentation includes only need-to-know information for the intended audience.

Job performance: After reviewing case file, verbally present investigation report, without error, to county attorney within 30 minute time frame.
(* indicates critical skill).

Equipment / conditions: Notes, report, investigative findings, 30 minute time frame.

Competencies:

1. Documents reviewed.
2. Information presented verbally.
3. ***Case presented in logical sequence.**
4. Unnecessary information not presented.
5. Presentation is within time limits.
6. Follow-up questions answered without error.

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 28

TESTIFY

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.7.3

Skill: Testify during legal proceedings, given investigative findings, contents of reports, and consultation with legal counsel, so that all pertinent investigative information and evidence is presented clearly and accurately and the investigator's demeanor and attire are appropriate to the proceedings.

Job performance: Testify and be cross examined in a mock courtroom.
(* indicates critical skill)

Equipment / conditions: Given case file, 30 minutes to review case and consultation with prosecuting attorney.

Competencies:

1. Review provided information prior to testimony.
2. Ask questions of prosecutor before testifying if necessary.
3. Testify in court to prosecutor's questions without error.
4. Testify in court under cross-examination without error

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____

MINNESOTA FIRE SERVICE CERTIFICATION FIRE INVESTIGATOR SKILLS TESTING

SKILL STATION 29

PUBLIC INFORMATION PRESENTATIONS

Candidate Name/Number _____

Reference: NFPA 1033 2009 Edition: 4.7.4

Skill: Conduct public informational presentations, given relative data, so that information is accurate, appropriate to the audience, and clearly supports the information needs of the audience.

Job performance: Conduct a public informational presentation for 5 minutes.
(* indicates critical skill)

Equipment / conditions: Given an investigation report and information from incident commander, a specific audience (such a media) and 5 minute time frame.

Competencies:

1. Review reports.
2. Obtain briefing from Incident Commander.
3. ***Conduct 5 minute presentation.**
4. Answer questions appropriately

RATING & EVALUATION (for evaluator's use only)

Performance Rating: Pass Fail

Evaluator Comments: _____

Evaluator Signature: _____ Date: _____